

Visitor Regulations for TATRATEA TOURS at TATRA DISTILLERY.

1. Purpose

The purpose of these visitor regulations is to establish the rules that must be followed during visits to the production premises of TATRA DISTILLERY. The objective is to ensure a safe and hygienic course of the tour without disrupting production processes and to guarantee the health safety of all products.

2. Scope of Validity

These regulations are binding for all visitors who are not employees of the company and who enter the production premises of TATRA DISTILLERY. They apply to all tours of the TATRATEA production process.

3. Rules for Entry into Production Areas

3.1. Announcement of Visit

Tours of the production process are only possible based on a pre-arranged appointment, including the number of persons and the exact time of the visit.

Tours are intended exclusively for persons over 18 years of age.

Tours take place on working days, and the time of the tour is agreed in advance.

3.2. Visitor Registration

Each visitor is required to sign in the visitor logbook upon arrival. The following information must be recorded: name and surname, company or organization, purpose of visit, telephone contact.

3.3. Health Safety

Entry into production areas is permitted only to persons over 18 years of age who show no signs of illness.

Visitors are required to sign a declaration of non-infectiousness confirming that they do not suffer from any communicable disease (e.g. diarrhea, fever, infectious skin diseases, or other infectious diseases).

3.4. Assignment of Responsible Employee

Each visitor is accompanied by a TATRA DISTILLERY employee who is responsible for them. This employee ensures that visitors are instructed before entering the production areas on:

- hygiene rules of operation,
- occupational health and safety principles (OHS),

- rules of conduct in the production areas.

4. Movement in Production Areas

Visitors may move within the production areas only when accompanied by a responsible employee of TATRA DISTILLERY.

Visitors are required to follow the instructions of the accompanying person.

It is prohibited to:

- separate from the group,
- touch raw materials, semi-finished or finished products without permission,
- handle production equipment without explicit permission,
- take photographs or record videos in the production areas,
- smoke anywhere on the premises.

5. Hygiene and Safety Rules

5.1. Protective Clothing

Before entering the production areas, each visitor is required to use a protective hygiene set provided by TATRA DISTILLERY.

The protective hygiene set includes:

- protective coat or coverall,
- head covering ensuring complete hair coverage,
- shoe covers
- If necessary (e.g. in the case of a beard or moustache), the use of a disposable beard cover may also be required.

5.2. Personal Hygiene

Before entering the production areas, it is mandatory to wash and disinfect hands.

In the production areas, it is prohibited to wear:

- watches,
- jewelry,
- piercings or other accessories that may pose a hygiene risk.

The use of mobile phones in the production areas is only permitted with the consent of the accompanying person.

5.3. Compliance with Hygiene and Safety Standards

Each visitor is required to comply with hygiene standards and occupational safety rules in order to prevent risks to the health of visitors, employees, and the production itself.

6. Exclusion from the Tour

TATRA DISTILLERY reserves the right to refuse entry or exclude from the tour persons who:

do not comply with these visitor regulations,

violate hygiene or safety rules,

show signs of intoxication or other inappropriate behavior.

7. Camera System

The premises of TATRA DISTILLERY are monitored by a camera system for the purpose of property protection, personal safety, and prevention of unlawful activities.

The camera system may record the appearance of persons moving within the monitored areas.

The processing of personal data via the camera system is carried out in accordance with applicable legal regulations, in particular Regulation (EU) 2016/679 of the European Parliament and of the Council (GDPR) and Act No. 18/2018 Coll. on personal data protection.

Detailed information on the processing of personal data is available from the operator or on the company's website.

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TATRA DISTILLERY s.r.o.

9.4.2026